

PROSPECTUS

"In pursuit of excellence"



We channelize each dream to their destination so that every child is an achiever

One Spot Stop for X factor Holistic Education

DELHI PUBLIC SCHOOL PARADIP REFINERY





DPS Paradip Parivar



Committed to excellence and providing quality global education to each child in an era where knowledge is expanding at a breath taking pace.

DPS Paradip Parivar is committed to build a World Class English Medium School

Literacy in the present day scenario plays a vital role in determining the standard of civilization of a particular country. Universal Literacy is the goal of every nation. Considering the importance of English and to keep pace with other advance countries of the world, DPS evolves its policies to stress on high standard of English literacy which paves way to brilliant academic success.





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Shri Ramjee Ram

PRO – VICE CHAIRMAN'S MESSAGE

It's a matter of pride for DPS Paradip Refinery to project itself significantly in the galaxy of Delhi Public Schools under the aegis of Delhi Public School Society (DPSS).

I congratulate the enthusiastic team at DPS Paradip Refinery for the fabulous efforts put in by each one of them in helping the School Management move closer to our goal of making this school a foremost institution of the country. I would also like to thank the parents for giving tremendous encouragement and support to the first DPS at Paradip.



MESSAGE - MEMBER OF BOARD OF MANAGEMENT

DPS Paradip is shaping up into a centre of educational excellence. I have no doubt that the school located inside Indian Oil Paradip Refinery Township will very soon become one of the most sought after educational institutions for parents at Paradip. The School Prospectus will be the interface between the school and the outside world and will showcase the school's facilities, activities and achievements to the audience. The Prospectus will help in connecting with the new members in knowing how we plan to take care of their children at school.



Shri W. R. Borbora



THE PRINCIPAL SPEAKS



Dear Parents and Carers

DPS Paradip Refinery Parivar is about to embark on a wonderful and exciting adventure. Let us work together in partnership to nurture and educate our children.

Our school motto "*Service Before Self*", sums up the efforts and commitment of all stakeholders to nurture the potential of every child, developing personal excellence in a caring environment.

Education is no longer just information or a tool used for mere employability. Rather, education is the gradual unravelling of one's inner potential through the right activities for enriched living.

Success for all students is ensured by the delivery of an enriching and structured curriculum and the whole school focuses on student welfare that focuses on the positive recognition of students' achievements.

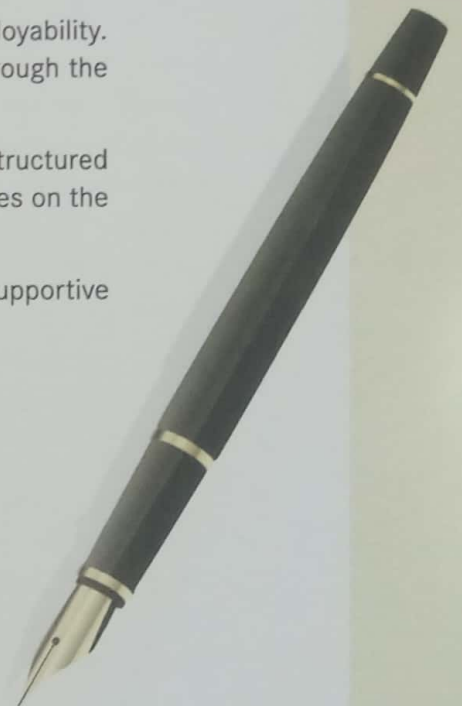
We believe that learning is most powerful when there is a caring and supportive environment where students are valued as individuals.

We value the wonderful support of parents and our society.

Keeping confidence on Robert Frost's lines

*"I have promises to keep and miles to go before I sleep
and miles to go before I sleep"*

May God inspire and motivate this journey of ours.



Mr. Dhananjoy Pan



We have a strong Vision and Mission of our school that motivates us day in and day out to build a strong, vibrant and talented human capital for our country.

Mission

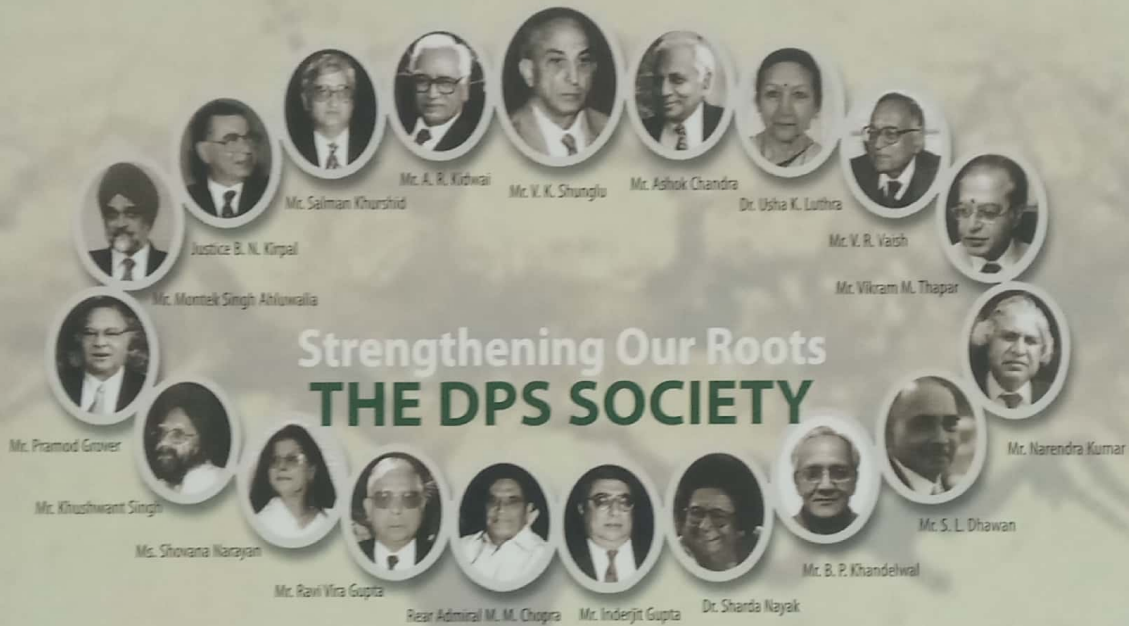
We at DPS Paradip Refinery strive for academic excellence and all-round development to unlock the full potential of each child so as to grow and blossom with confidence and values to succeed in today's ever-changing world.

Vision

Our Vision is that when our Dipsites step out into the real world, they possess the following four sets of attributes that will propel their growth and contribution.

- An incredible combination of scholastic and co-scholastic skill sets that will stimulate the mind and body to further augment their thirst of knowledge and growth in the outside world.
- A set of moral values that will help them respect each individual.
- A strong self-esteem and high personal expectation that will self-propel them to raise the bar after each achievement.
- A creative and innovative mind that believes in 'out of the box thinking' to find solutions to problems.





WELCOME TO THE WORLD OF DPS

DPS is Committed to the motto "service before self". At DPS, learning never ceases. The DPS Family – with its transcontinental identity, is not merely a list of institutions, persons or facts; it is a network of values, systems and relationships.

The DPS Society is the umbrella society with over 60 years of experience under its wings. It controls, administers and manages over two hundred school chains in India and making rapid progress in spreading its wings across the globe with international schools in many countries. DPS Society is a non-profit, non-proprietary educational body widely recognized for its progressive approach and commitment to excellence in the education field. Diversity and Distinction are the twin pillars of DPS values.



DPS PARADIP REFINERY PARIVAR



OUR FACULTY



OUR ADMINISTRATIVE STAFF



OUR SUPPORT STAFF



EMBARKING ON A NEW JOURNEY

Educators kindle, nurture and append wings of knowledge to the children and evaluate their results on a continuous comprehensive mechanism rather than the traditional "all eggs in one basket" examination style. This was the driving force for establishing a CBSE school under the aegis of the largest institution in India providing school level education i.e Delhi Public School Society (DPSS) at Indian Oil's Paradip Refinery Township . Indian Oil Corporation Ltd (IOCL) signed the Memorandum Of Understanding (MOU) with Delhi Public School Society (DPSS), New Delhi on 14th February 2014 for setting up a Co-educational English medium school at Paradip Refinery Township. The school was formally inaugurated on 1st April 2014 for academic session 2014-15 on the auspicious day of Utkal Divas. The School Management is headed by Mr V. K. Shunglu, who is also the Chairman of DPSS. The school is run by a Board of Management which operates the school.



STIMULATING CLASSROOM TEACHING

SMART CLASSES

We all know how helpful it is to remember something that is taught visually to us rather than the one that is read through pages after pages. The concept of smart class education is need of the hours for students of the 21st Century. In our endeavour to create SMART students at DPS Paradip Refinery for a brighter tomorrow we have integrated our teaching approach with Digital Smart classroom teaching. DPS Paradip Refinery has tied up with M/s Extra Marks Ltd to deliver SMART classes from Nursery to Class IX. This has given a whole new dimension to our education system. The classrooms come alive with visual images and vocal interpretation. This has helped making the joy of learning interactive, exploratory and valuable.





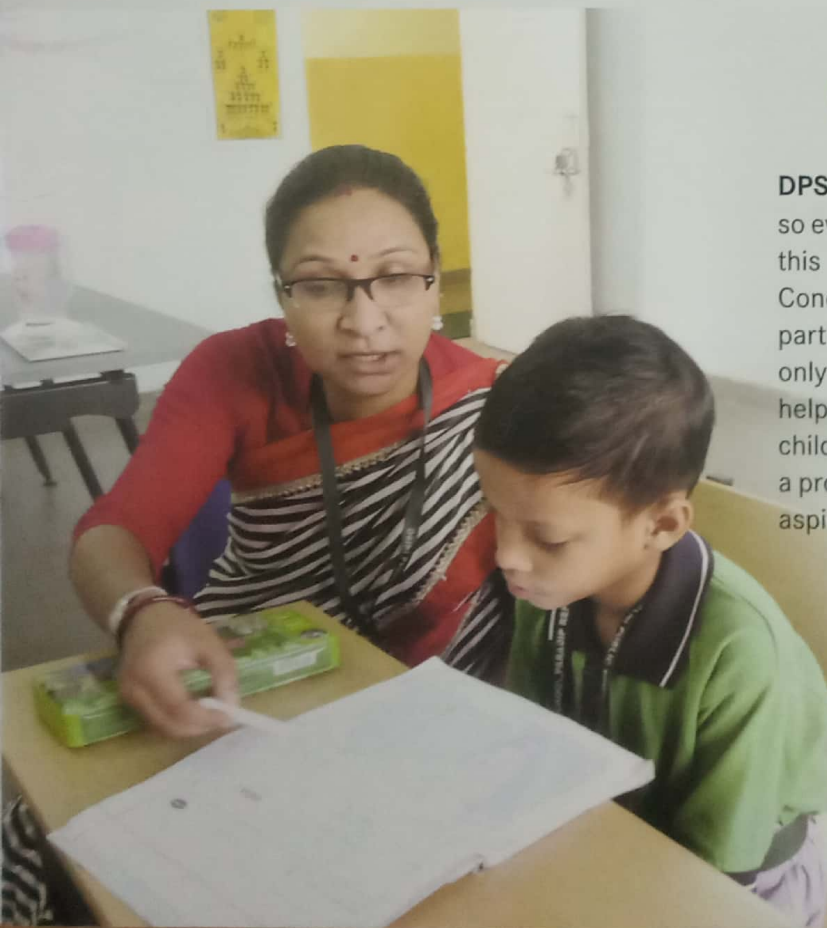
COUNSELLING

Counselling is a very important ingredient in shaping students' behaviour and overall performance in schools. Counselling is a professional service and is an integral part of overall guidance for students. We, at DPS Paradip Refinery, have a full time counsellor who works with teachers, parents and students in shaping the child's future and also helping in resolving any problem that students encounter. Our counsellor has the quality of empathy, strong sense of judgement, listening skills, ability to follow up the counselled students and above all, work with parents, teachers and administrators in resolving behavioural problems.



ADOPTED CHILD CONCEPT

DPS Paradip believes that every child is special and so everyone needs special care and attention. To fulfil this purpose it has introduced the 'Adopted Child Concept' by which special focus is given to a particular child by a particular teacher at a time. It not only strengthens the teacher -student bonding but helps the teacher to work out on the areas where the child needs to improve. Hence, this concept serves as a proper platform to motivate and instil confidence to aspire all the students equally for a better future.

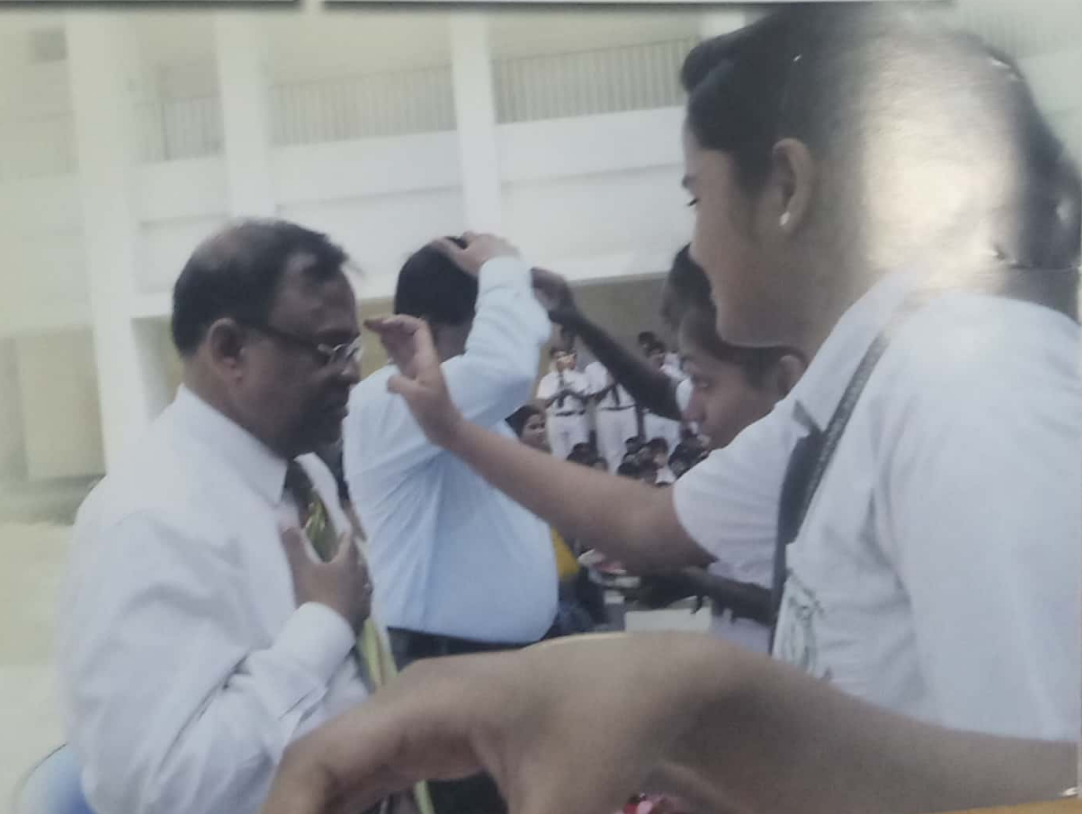




INCULCATING VALUES

In today's fast paced world, where the moral values are dwindling, DPS PR creates an ideal environment where qualitative values can be restored. Values are integrated with the curriculum; the positive aspects of day-to-day issues are highlighted and the values are inculcated in the children by adopting an indirect and friendly approach.

Students are induced to think, analyse and learn to differentiate between the right and the wrong.





PARENTS -TEACHERS MEETING

At DPS Paradip, we conduct the PTM at regular intervals (monthly), as we believe in strengthening this three way relationship among the child, his parents and his teachers. PTM provides an interaction between parents and teachers to discuss on psychological and academic related issues of individual student and find suitable solutions.

PARENTS' ORIENTATION PROGRAM

It is felt that parents play a vital role in the education system and they need to fully co-operate with the school, honour its rules and procedures for the full flowering development of their wards. Sometimes, parents out of ignorance, form low opinion against school and teachers and express the same in presence of their wards. This goes contrary to the process of discipline and causes growth of way-wardens in children. The Parents' Orientation Program helps the parents understand the reality of the situation for making the teaching methods substantially effective.





YOUNG DIPSTERS SOARING HIGH IN THE REALM





TEACHERS' ORIENTATION PROGRAM

Retention of teachers play a vital role in order to sustain the progress of the institution. Time to time training and orientation imparted to teachers can equip them with the developments and fresh invented methods which would ultimately be instilled among students for their intellectual growth. DPSS, New Delhi conducts Teachers' Training Program at regular intervals to enable our teachers to implement effective teaching- learning strategies as per changing needs of the education system. Monthly in- house seminars are conducted by the different subject departments to enhance the quality of learning and for building professional communities.



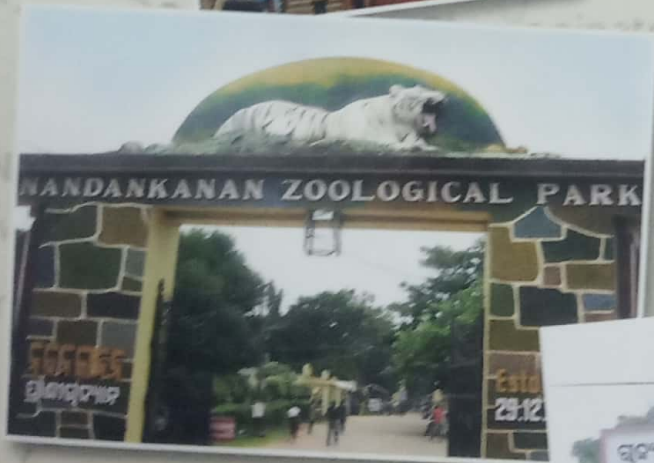
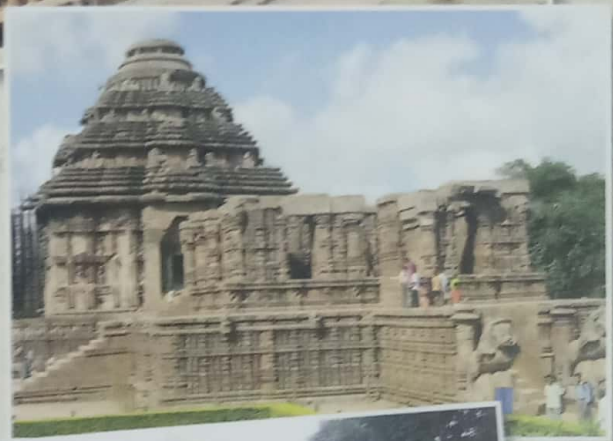
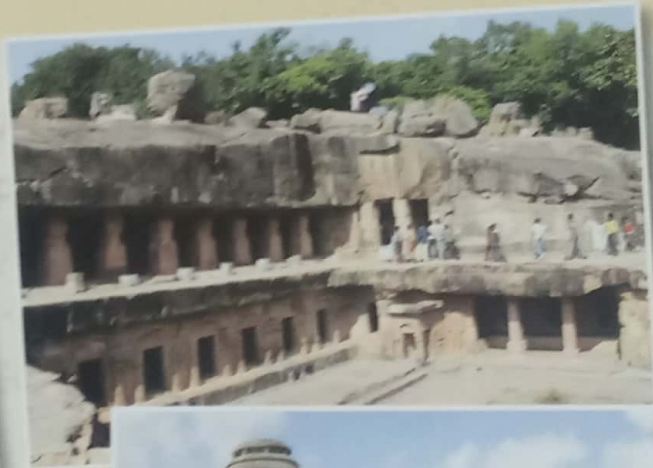


JHARKHAND

SUNDARGARH

EXCURSIONS AND EDUCATIONAL PROGRAMS

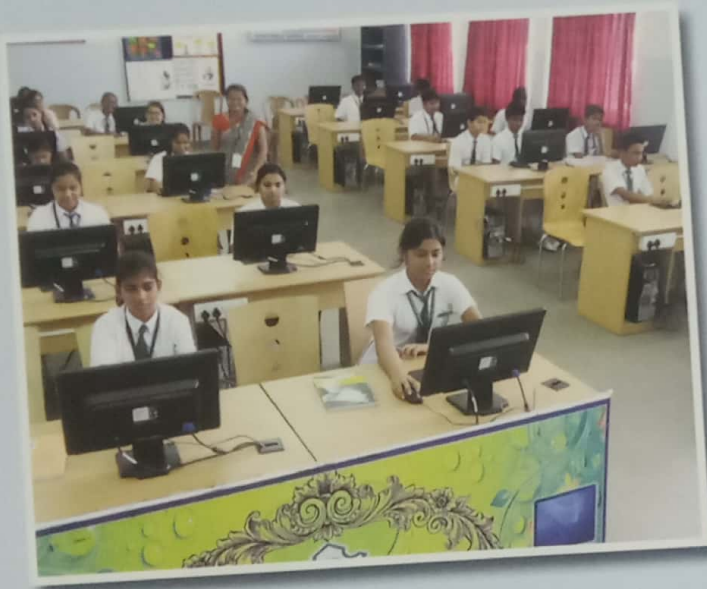
A mere knowledge gained from books becomes monotonous, if it is not based on orientation and observation. Keeping this in mind, the group arranges observational tours like picnics, excursions and study tours to various places of importance, so that the pupils become aware of the significance of observational methods of learning. It is through this the child learns the values of sharing and co-operation. Such trips are highly informative as well as educational. These outings also help a child in the way of character building.





WE CARE FOR INTELLECTUAL HEALTH

A platform to develop critical, analytical, synthesizing and problem solving skills among the students. An environment to develop the intellectual abilities and an opportunity to explore and discover the new possibilities...



Young technocrats at the techno park



Budding Scientists in making.



Interaction with young leaders



Visionaries of tomorrow



PHYSICAL HEALTH



Caring for a healthy mind in a healthy body

Our school aims at the all round development of a child. We firmly believe that a healthy mind resides in a healthy body. At DPS PR we provide special training sessions in yoga, basketball, football, cricket etc. Through this medium a child can imbibe the basic human qualities of fair play, sportsmanship, a spirit of competition and qualities of leadership. It also helps students to understand the value of leading a physically active lifestyle. The benefits of physical education can affect both academic learning and physical activity patterns of students. The healthy, physically active student is more likely to be academically motivated, alert, and successful.



Disciplining mind, body & soul.



ENVIRONMENTAL HEALTH



Each one plant one

SOCIAL HEALTH

It has become very important to make the students learn importance of socialization. It is the key to develop friendship and build up the confidence while interacting with others. DPS PR takes special care to imbibe these social skills among the students from the beginning itself.





AESTHETIC HEALTH



Wings to Imagination & Creativity



Musical Enigma



The future Picassos & Da Vincis



Everybody can dance



CLUBS AT DPS PARADIP REFINERY



Co-curricular activities are a rewarding addition to the students' education. Dipsites have a broad range of interest which are reflected by the number of club activities that are offered to them. Teacher coordinators facilitate the functioning of the clubs.

Club activities are planned for two terms and executed on every working Saturday. The mandatory activity is a fun cum learning experience for the students.

Club	Names of Club
Art & Craft	Imagination
Dance	Reflection
Music	Integration
Sport	Mission
Yoga	Unison
Mathematics	Foundation
Science	Exploration
Eco	Conservation
Brain	Solution
Computer	Sensitization
Comparing	Expression
Literary	Emotion





ADMISSION PROCEDURES / REQUIREMENTS

DPS Paradip Refinery is a co-educational Secondary School, affiliated to **CBSE, New Delhi**. (Affiliation No - 1530202). Medium of instruction is English. Hindi/Sanskrit/German/French is offered as second language to students of Std. IX & X, whereas Hindi is offered as second language and Sanskrit /Odiya/ German / French as third language to the students of Std. VI – VIII. The school imparts education from Std. Nursery to X. Students are admitted only in Std. Nursery. Rest classes' admission is subject to the existing vacancy.

Parents are required to go through the Admission Procedure in details before taking admission into different classes as per the class strength/ vacancies lying from time to time.

PLEASE NOTE : ADMISSION IN STD. X WON'T BE ENTERTAINED UNDER ANY CIRCUMSTANCES

ELIGIBILITY CRITERIA

Std. Nursery

Children should be of minimum age of 4 years as on 30th September of the ensuing academic session.

Std. II – IX

Students who have been promoted to the subsequent classes with a minimum Grade A2 (overall) are eligible for admission on submission of Original Transfer Certificate (TC) duly signed by the competent authority and the Mark Sheet of the lower class.

Parents should indicate the group and combination of subjects desired for their wards at the time of admission only. In case of any change in the group or combination, the same is to be informed to the class teacher within a month after joining the classes. No changes of Group or Subject Combination will be entertained afterwards.

The prospectus for different classes can be obtained from the School Office as per the schedule declared by the school by paying the requisite fee of Rs. 500/-

The filled in forms for the classes are to be submitted for registration in the office within a week.



Registration fee (Non Refundable) :

For IOCL Candidates : Rs. 50/-; Non-IOCL Candidates : Rs. 200/-

The following DOCUMENTS are to be attached with the Filled In Application Form :

1. Carbon copy of Birth Certificate obtained from any of the following (for Std.Nursery to I)

- i) Notified Area Committee
- ii) Municipality/ Corporation
- iii) Govt. Office of Birth & Death

(Please come with the original Birth Certificate for verification)

2. Transfer Certificate/ School Leaving Certificate in Original
3. Two passport size colour photographs.
4. Two postcard size colour photographs of both the parents with the applicant in between.
5. Xerox copy of Report Card of the last class attended (Std. II onwards).
6. Four full and short signatures of both the parents / guardian on an A 4 size paper.

GENERAL INSTRUCTIONS :

- Parents have to register their child's name by paying the required amount at the office counter on the day of submitting forms. Once registration is made, the registration fee will not be refunded in any case.
- After registration, admit card will be issued to the students intimating the date and time of admission test. This test will be of 1 hr. duration in the subjects of English, Mathematics, Science based on the syllabus of previous class to the grade in which the child seeks admission.
- The test will be followed by an interaction with a panel of teachers for sharing views and experiences.
- The result will be announced within a week of the test.
- The successful candidates will be admitted as per the merit list till the vacant seats are filled up. Merely, qualifying the admission test & interaction does not mean the confirmation of admission.
- Incomplete application form, non authentic birth certificate and other irrelevant documents will lead towards the cancellation of candidature.
- The management reserves the right to have the last word in all matters relating to admission.

*WE CANNOT ALWAYS BUILD THE FUTURE OF YOUR CHILD
BUT WE CAN BUILD YOUR CHILD FOR THE FUTURE.*



EXAMINATION SYSTEM

Under the system of Continuous and Comprehensive Evaluation (CCE) as advised by CBSE Board, a candidate has to undergo assessments in Scholastic and Co-scholastic areas.



The salient features of the system are given below :

Academic Year will be divided into Two Terms		
1 st Term (April – September)	2 nd Term (October - March)	
Part 1 Scholastic Areas		
1(A) Academic Performance		
Formative Assessments - FA I , FA II Summative Assessment - SA I	Formative Assessments - FA III , FA IV Summative Assessment - SA II	
FORMATIVE ASSESSMENT	SUMMATIVE ASSESSMENT	
Carried out during the course of instruction through class works, quizzes, experiments, assignments, projects (individual /group), or any other innovative methods.	Taken written examination at the end of the term to demonstrate the " SUM" of what the students have learnt during the term.	
1(B)		
Work Experience	Art Education	Physical & Health Education
Part 2 Co-Scholastic Areas		
2 (A)	2 (B)	
Life Skills	Attitudes & Values	
Thinking Skills	Towards teachers	
Social Skills	School mates	
Emotional Skills	School Programme	
	Environment	
	Value Systems	
Part 3 Co- Scholastic Activities		
3 (A)	3 (B)	
Co - Scholastic Activities	Health and Physical Education	
Literary and Creative skills	Any two areas	
Scientific Skills		
Aesthetic Skills & Performing Art		
Clubs		



FAQ : "WE WILL CLEAR ALL YOUR DOUBTS"

Q1) *How does DPS Society, New Delhi control the school?*

We are under the aegis of DPS Society (DPSS), New Delhi. Hence we have to follow all rules and regulations of the DPS Society. The school Management vests with the Board of Management. The chairman of the Board of Management of DPS Paradip Refinery is Shri V.K.Shunglu (Retd) IAS, who is also the chairman of DPSS. The Vice Chairman of the school is Shri P.C.Hota,(Retd) IAS, and a nominee of DPSS to the Board of Management of DPS Paradip Refinery . The School Pro Vice Chairman is the Executive Director (I/C) of Indian Oil's Paradip Refinery. The DPS Society recruits the staff, conducts regular trainings for them and controls the academics and system to ensure that DPS Paradip Refinery lives up to the high expectations of every DPS.

Q2) *What is the academic period at DPS Paradip? When does the admission process start for the new session?*

Academic period at DPS Paradip is from April to March. Admission process starts from November/December.

Q3) *Which is the Curriculum that DPS Paradip follows?*

DPS Paradip Refinery is affiliated to Central Board of Secondary Education (CBSE), hence follows the CBSE curriculum.

Q4) *What is the student: teacher ratio at DPS Paradip?*

The overall student: teacher ratio is 20:1 which is in line with DPS norms.

Q5) *What methods do you follow to teach the children in Nursery?*

At DPS, PLAY WAY METHOD as per the child's age & environment is used to teach them. We follow the child/Peer-centric method where in our entire focus is on the child & all the activities go around him/her. PLAY WAY METHOD is the most child friendly & widely accepted approach to child/Peer centric education. At DPS we are truly eager to give our little geni enough independence to choose their daily activities, meanwhile we as a mentor will keep a close watch & correct them wherever needed. This improves the cognitive (the process of knowing, thinking, learning & judging) skills of the child and helps in overall development.

Q6) *Do Faculty converse in English with the kids?*

In the beginning the child is made comfortable in the school by making use of both the languages to express himself/herself. Gradually the child is conditioned to English commands, which is the requirement of the day's time and our commitment to DPS in building high quality English Medium School.

Q7) *How many periods are there in a day and what is the duration of the periods?*

Nursery and Prep : There are six periods of 40 minutes duration .

Class 1 to Class 10 : There are eight periods per day of 40 minutes duration.

Q8) *Upto which standard the school is functioning?*

The school is currently till class X. We are adding one class each year upto 12th std.



LOCATION

DPS Paradip Refinery is located at Paradip on the east coast of India, in the State of Odisha, at a distance of approx. 15 Km from Paradip Port. The school is about 110 Km from Bhubaneswar, the Capital of Odisha, which is well connected by road, rail & air with other parts of the country.





Visualizing beyond the horizon and preparing the child for the future is the underlying principle behind each activity undertaken at DPS Paradip Refinery.

We believe that **Education** is an **Experience**, **Enrichment** and an **Enjoyment** that lasts forever.

Your Trust and **Our Confidence** is the **key to success** of each DIPSITES at DPS Paradip Refinery.

IOCL TOWNSHIP, P.O. PARADIPGARH,

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